

CONTRA COSTA COLLEGE
Planning Committee
Agenda

Date: Oct. 02, 2020

Time: 12:30-2:30pm

Location: Zoom at [Zoom meeting link](#)

Invited:

2020 F Planning Committee Members:

Committee Structure:

Chairs: Dean of Institutional Effectiveness Mayra Padilla and
Planning Faculty Coordinator Jon Celesia

Ex-Officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU
President, SLO Coordinator (Brandy Gibson)

Academic Senate President: Katie Krolikowski

Managers (4 voting positions): Monica Rodriguez, Evan Decker, George Mills, Rene Sporer

Classified (4 voting positions): Brandy Gibson, Christina Craig-Chardon, Demetria Lawrence,
Kate Weinstein

Faculty (4 voting positions): *Katie Krolikowski*, Jeffrey Michels, *vacant*, Jon Celesia

Student (4): *vacant, vacant, vacant, vacant*

Composition in Planning Committee Charge in Handbook:

4 faculty, 4 managers, 4 classified, 4 student, VP (ex-officio) and President (ex-officio)

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Time	Item	Facilitator(s)	Documents & Outcome(s)
1. 12:30pm-12:35pm	<p>Introductions Confirm Committee Membership Changes? Quorum? Review Agenda Approve Minutes 5 min</p>	Jon	<p>Planning Members Fall 2020 Quorum is 9 voting seats Planning Com Minutes 2020 09.11</p> <p>Confirm this meeting time still works/ Classified 4/10 accommodations discussed</p>
2. 12:35pm-12:40pm	<p>Presentations from the public 5 min</p>	Jon	Any topics or concerns we should work on or be aware of?
3. 12:40pm-12:45pm	<p>CCC Website 5 min</p>	Jon	Vote to make it an action-item to put a “CCC Committees” link under “About” on the CCC website
4. 12:45pm-12:50pm	<p><i>Marketing/Outreach Update</i> 5 min</p>	Rod/Larry	<p>Marketing and outreach quick initiation Planning Structure & Charge</p>
5. 12:50pm-12:55pm	<p>Ed Planning Report 5 min</p>	Mayra	Program Review validation connection with District
6. 12:55pm-1:10pm	<p>Program Review Process—</p> <ul style="list-style-type: none"> • “High level analysis”; WEPR report vs. Team summaries <p>15 min</p>	Katie	<p>Clarify what, by whom, to whom, and when</p> <p>Confirm teams as subcom for 2019-2020 high level analysis report Team subcom to begin 2020-2021 high level analysis report</p> <ul style="list-style-type: none"> • Current state of WEPR • Explore next steps for incorporating eLumen • Schedule for next 5 years • Program Review Cycle
7. 1:10pm-1:45pm	<p>Preparation for Accreditation site visit</p> <p>35 min</p>	Mayra	<p>Share additional evidence requested by visiting team Prepare Planning Committee to answer questions during interviews</p> <p>ISER</p>
8. 1:45pm-2:25pm	<p>Brainstorm ideas to improve validation and Program Review processes to adhere to ACCJC requirements</p> <p>40 min</p>	Mayra/Jon Brandy/Jason	<p>Conceptualize in PC and send to Academic Senate, College Council, and SLO/AUO committees to discuss</p> <ul style="list-style-type: none"> • Know compliance requirements • Faculty frustrations and rights • Validity of SLOs & AUOs <p>What are we committed to? How does our work align with this?</p>

<p>9. 2:25pm - 2:30pm</p>	<p>Program Review Validation— Schedule, Teams and assignments</p> <p>Planning Committee Annual Goals <i>5 min</i></p>	<p>Jon</p>	<p>Quick check; Look at Monica’s practices Letters gone out? Teams met? <i>Homework:</i> Verify and adjust assignments PR Schedule Sp17-F22 (in meeting folder) Proposed PR Schedule (May '20) (in meeting folder)</p> <p>PR Teams F'20-Sp'21 (Adjust this template from the 2019 teams; in Program Review folder)</p> <p>PC Annual Goals '20-'21 (in meeting folder)</p> <p><i>Homework:</i> Prepare for breakout and brainstorm on goals at next meeting; what to do and how to achieve them</p>
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Ongoing Action Items & Parked questions for future meetings

- Go over Monica’s processes for validation
- **Vision for Success/Equity;** IEPI -roll of Planning Com. → special session to review
- **Implementation of Strategic Plan;** Review/Discuss CCC Integrated Planning Model; Decision Making Process
Track, who is doing what?...subgroup, goal markers and strategies
Agreement on next steps

[SP Implementation Outline 4/20](#) ; Are these current?_Do these need to be updated? If so, what steps?

[Integrated Planning Model](#)_(In our SharePt folder)

- Marketing & Outreach subcommittee with Rod and Larry
- PC Annual Goals: *Homework:* breakout and brainstorm on goals; what to do and how to achieve them